

7-5-1976

## Administrative Notes, July 5th, 1976

University of Texas at Tyler

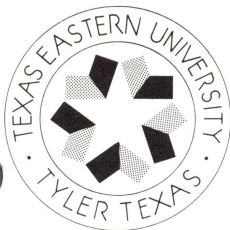
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# TEXAS EASTERN UNIVERSITY

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OFFICE OF THE PRESIDENT

July 5, 1976

To: Board of Regents, Texas Eastern University  
From: James H. Stewart, Jr.  
Subject: Administrative Notes

I. Biennial Appropriations Request Fiscal Years Ending August 31, 1978 and 1979

Since the June 23, 1976 Board of Regents meeting during which approval was given to the Texas Eastern University biennial appropriations request for fiscal years 1978 and 1979, this request has been printed and bound, along with a required supplement on off-campus programs. Copies of these documents are sent with this week's Administrative Notes for your information and files. I trust that if there are questions about anything contained within this document that you will direct them to Vice President Sawyer, Vice President Anthony or me.

Copies of these documents have been furnished, also, to appropriate state agencies in accordance with state law.

II. Campus and Building Committee Meeting

Following the June 23, 1976 Board of Regents meeting during which the board approved the concept of deleting the courtyard from the Health and Physical Education Building and rearranging certain athletic and recreational courts and fields, our architectural firm is developing revised plans utilizing information from the June 23, 1976 board meeting, as well as programming data furnished by the university staff and will have the plans completed by July 9, 1976. Accordingly, Campus and Building Committee Chairman Neal E. Velvin has given approval to calling a committee meeting for 3:00 p.m., July 9, 1976. The official notice calling the July 9, 1976 meeting is enclosed for your information.

The primary purpose of the committee meeting is to review and consider for approval architectural plans for the health and physical education facilities project. Of course, all members of the board are invited to attend this committee meeting.

As information pursuant to the overall health and physical education facilities project, the following schedule will likely be recommended by the architect and staff for this project and is presented for your information:

July 9, 1976	Documents reproduced for distribution
July 10 and 11, 1976	Construction project advertised for receipt of bids
July 12, 1976	Documents issued to bidders
August 4, 1976	Receipt of bids
August 18, 1976	Contract awarded

This proposed schedule will allow prospective bidders slightly more than three weeks to prepare bids; and by awarding the contract on August 18, 1976, our architect and Mr. L. J. Grubbs feel that the project can be completed during the month of July 1977 which will allow occupancy of the facilities for the Fall Semester 1977. The schedule actually provides some 330 days for construction.

### III. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending July 2, 1976.

JHS:mp

Enclosures and Attachment